

Membership Eligibility

1. Rationale

RAAus exists simply as a result of its strong, loyal and diverse membership. In order to ensure equity, fairness and clarity for all existing members and potential future members this policy lays out guidelines that work hand in glove with the RAAus Constitution.

2. Definitions

Board	RAAus' governing body, elected from the membership.
CEO	The person occupying the position of Chief Executive Officer.
Executive Leadership Team (ELT)	Executive Leadership team as per the organisation structure that includes the CEO, the National Finance and Administration Manager (NFAM), National Safety, Risk and Compliance Manager (NSRCM), National Technical Manager (NTM) and National Operations Manager (NOM).
Policy	<p>A statement about what* is to occur in relation to the operations of RAAus, which has the corporate authority of the board or, by delegation, the CEO.</p> <p>* Policy statements are not normally concerned with how the policy will be implemented—this is a matter of processes, procedures and guidelines as used by those responsible for implementing the policy.</p>
RAAus	Recreational Aviation Australia Ltd.
Service Provider	A school or other organisation authorised by RAAus to provide services. e.g. Flight Training Schools; L2, L3 and L4 Maintainers; Pilot Examiners; and Regional Operations Coordinators.
Staff Member	Any person who is an employee of RAAus. This includes full-time, part-time casual staff members and volunteers.

3. Scope and Application

This policy applies to all current members of RAAus as well as any person who has made application for membership of RAAus but is not yet an approved member.

4. Policy Statement

The RAAus constitution, Clause 11.1, requires that any person who wishes to be a member of RAAus supports its purpose.

The purpose of RAAus is defined in the constitution, Clause 6, as being:

- a) the advancement of aviation in Australia including to take all actions howsoever connected with the design manufacture of all and any machine object device and/or concept that relates directly or indirectly to the advancement of flight whether powered or otherwise whereby such flight is under the control, supervision or participation in any degree by human activity, and
- b) to encourage training in the art and science of aviation, piloting, operation, design, manufacture of aviation and/or space craft of whatsoever design and capability.

In essence the above clauses expect that a member of RAAus willingly acts in such a way so as to advance aviation.

In further defining what advancing aviation means RAAus has created a Members' Charter, which is given force by way of the constitution, Clause 54. The Members' Charter states among other things that "as a member based organisation RAAus believes members are accountable for their own actions and as such should take responsibility for ensuring they operate within the rules at all times."

It further states that members should "not act, or communicate, in a way that may bring RAAus into disrepute or discredit the movement."

To aid people when applying for membership with RAAus a litmus test is applied as part of the application or re-activation process. This test states:

I certify that subject to the rules of RAAus there is no impediment to me holding any certificate if issued by RAAus. This application is made on the basis that there is no limitation, existing or threatened from any Authority in Australian aviation in relation to any right I have to operate an aircraft in Australia. Should that occur I accept that any licence, certificate or authority granted to me by RAAus shall automatically be equally limited until the action noted above is resolved.

This litmus test ensures that any person wishing to join RAAus and once a member progress to proceed to learn to fly or fly can have those privileges limited in a way so as to protect the reputation of RAAus.

As a professional membership based organisation RAAus works hard to maintain its integrity and reputation within the broader aviation sector and as such from time to time will have a need to limit the ability of a member or potential member where the circumstances indicate the member or potential member is not joining with a view to furthering RAAus purpose.

5. Key Reference Documents

RAAus Constitution

RAAus Members' Charter

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6. Code of Professional Conduct

All RAAus employees have the responsibility to understand, implement and conform to RAAus' Code of Professional Conduct as it relates to this policy.

7. Responsibilities

Policy Approval:	CEO
Implementation:	CEO and leadership team
Review:	CEO
Improvement:	CEO and leadership team

8. Review Schedule

This policy will be reviewed annually.

9. Lapse Date

This policy does not have a lapse date.

10. Meta Data

ID	POL-2018-01 ¹
Version	1.0
Version date	07 Nov 2017
Type	Management
Approval date	07 Nov 2017
Availability	All staff members, Board, members on request
Keywords	Members, eligibility, joining

¹ Nomenclature: year edited, policy number of year edited, check master policy list

Responsible officer	National Operations Manager
History	This is first version of this policy. This policy has been developed as a requirement of the Safety Management System implementation.
Review date	07 Nov 2018
Related documents	RAAus SMS Manual (Draft) RAAus Risk Management Policy and Framework RAAus Code of Professional Conduct
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